Instructions on how to complete the In-kind Tracking Sheet

for and awarded to your community to assist with insect suppression/prevention. Documentation is important. The most important thing is to provide as much information as possible. We are tracking these costs for a Federal Grant applied

. Bad example:

Name	Lot#	Date	Hours Worked	Activity	Rate	Equipment Used	Hours Used	Rate
The Smiths	33	6/15	14	Felled infested trees and treated them		Chain saw & 4 5 Wheeler	5	
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3. Good example:

18.04 Chain saw 2 18.04 Chain saw 2 18.04 Chain saw 2 18.04 4-Wheeler 1 d 18.04	Name	Lot#	Date	Hours Worked	Activity	Rate	Equipment Used	Hours Used	Rate
33 06/15/03 4 Bucked & 18.04 Chain saw 2 33 "" 2 Loaded & 18.04 4-Wheeler 1 hauled trees to dump 33 "" 4 Covered 18.04 trees with plastic	Jack Smith	33	06/15/03	4	Felled Trees	18.04	Chain saw	2	35.00/day
33 "" 2 Loaded & 18.04 4-Wheeler 1 hauled trees to dump 33 "" 4 Covered 18.04 trees with plastic	Renee Smith	33	06/15/03	4	Bucked & Piled		Chain saw		35.00/day
33 "" 4 Covered 18 trees with	Jack Smith, Jr.	33		2	Loaded & hauled trees to		4-Wheeler	pased,	50.00/day
	Samantha Smith	33	رد رد	4	Covered trees with plastic	18.04			

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National Fire Plan – In Kind Dollars	n Kind	Dollar	· S	•				·
Program Code:	Ph:	Phase Code:			.			
Lot Number(S):	Commu	Community Name:					l.	*
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Name of Laborer	Lot#	Date	Hours Worked		Activity	Rate	Equipment Used	Hours Used
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Items Purchased (include copy of receipts)	eceipts)	D	Date	Cost	Purpose	-		
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DNR BNR

Rate